

## **The Constitution of the Cambridge University Graduate Law Society**

### **1. NAME:**

The name of the Society shall be “*The Cambridge University Graduate Law Society*” hereafter referred to as “the Society”.

### **2. OBJECTS:**

The Society’s purposes shall be to provide and facilitate empowerment, education, and social events to graduate law students at the University of Cambridge.

### **3. MEMBERSHIP:**

(1) Membership of the Society shall be open to all graduate members of the University affiliated to the Faculty of Law (including the Institute of Criminology). Affiliated and mature students taking the Law Tripos may become members on application.

(3) The Society may offer Life Membership and Honorary Membership on such terms as it may decide.

(4) The Committee may expel any member whose conduct seems likely to bring the Society into disrepute.

### **4. THE COMMITTEE:**

(1) The day-to-day management of the Society’s affairs shall be in the hands of the Committee, which will be elected (with the exception of the Honorary President and Webmaster) at the beginning of each Michaelmas Term.

(2) The Committee shall consist of a (a) President, (b) Vice-President, (c) Secretary, (d) Junior Treasurer, (e) Sponsorship Officers, (f) Social Secretaries, (g) Liaison Officers for each of the constituent classes of the Society's membership, (h) Honorary President and (i) Webmaster.

(3) The numbers of (e), (f) and (g) shall be decided by the Honorary President in accordance with 6(2).

(4) The Webmaster shall be appointed by the Committee at the beginning of Michaelmas Term.

(5) The Honorary President for the subsequent year shall be appointed by the Committee at the end of the academical year.

(6) In addition there shall be a Senior Treasurer, who shall be a resident member of the Senate or other person approved by the Junior Proctor. The Senior Treasurer shall be appointed by the elected members of the Committee and shall be *ex officio* a member of the Committee.

(7) All members of the Committee shall be full time students at the University of Cambridge.

(8) Meetings of the Committee shall be chaired by the President or in his or her absence the Vice-President. If neither the President nor Vice-President is present, the remaining members shall elect a chairperson for that meeting. The quorum for a meeting of the Committee shall be three members and a written record of each meeting shall be kept.

### **5. REMOVAL OF EXECUTIVE COMMITTEE MEMBERS**

(1) Any committee member having acted in a manner detrimental to the Society may be removed from office by the following process:

(a) A written request supported by appropriate reasons shall be presented by at least three committee members

(b) The Secretary shall send a written notification to the Committee member in question, asking him or her to be present at the next Committee meeting and prepared to furnish a competent defence/

(c) Following hearing of both sides the Committee shall make a decision by majority vote

(2) The decision of the Committee shall be final.

(3) Following a removal from office, new elections will be organised to fill the vacant position

(4) Unless the Committee (or any future Committee) decides otherwise, a person removed from the Committee may not run in any future election or by-election of the Society.

### **6. GENERAL MEETINGS**

(1) The Society shall hold an Annual General Meeting (AGM) during each academical year. The AGM

shall be held in Cambridge during *Easter Full Term*. All Members, other than Honorary Members, shall be entitled to attend and vote at any General Meeting. At least fourteen days written notice shall be given to members before the AGM.

(2) The AGM shall approve Minutes of the last General Meeting and conduct such other business as is necessary.

(3) Every motion at a General Meeting shall be proposed and seconded by two members. Voting shall be by secret ballot and if there are more than two options on a motion, voting shall be by Single Transferable Vote.

(4) An Extraordinary General Meeting (EGM) may be held at any time during Full Term. It shall be held in Cambridge and may be called by the Committee or at the written request of at least ten members. Twenty-one days written notice shall be given to members before an EGM is held. An EGM shall have the same powers as an AGM.

(5) The President or in his or her absence the Vice-President shall take the Chair at any General Meeting. In the absence of the President and Vice-President the meeting shall elect a Chairperson for that meeting. The quorum for a General Meeting shall be five members and a written record of every General Meeting shall be kept.

## **7. ELECTIONS**

(1) At the end of the academic year the Committee shall appoint a member of the Society who will remain a in residence in the following year as Honorary President.

(2) At the beginning of Michaelmas Term the Honorary President shall decide on the number of Sponsorship and Social Secretaries, provided there are not more than three of each. The Honorary President will also decide on the various Liaison positions there should be taking into account any change or addition to the courses provided by the Faculty of Law (and the Institute of Criminology).

(3) The Honorary President will organise the elections of the Committee and act as Returning Officer. Candidates for election to office shall be proposed by a member (which may be themselves). Voting shall be by secret ballot and if there are more than two candidates for a post, voting shall be by Single Transferable Vote.

## **8. FINANCIAL MATTERS:**

(1) The Society shall maintain a banking account with a suitable Bank or Building Society to hold the Society's funds.

(2) It shall be the responsibility of the Junior Treasurer to ensure that monies received are properly accounted for and that the Society's financial records are kept in good order.

(3) The Senior Treasurer shall make arrangements for the Society's Accounts to be properly audited, either by himself or herself, or by some other person approved under University Ordinances.

(4) The Senior Treasurer shall not be liable for any financial debt or other obligation of the Society unless he or she has personally authorised such a debt in writing.

(5) For so long as the Society shall be Registered with the Junior Proctor, it shall be the duty of the Committee to ensure that the Society complies with the requirements for Registration as a University Society.

## **9. BY-LAWS**

The Committee may from time to time issue by-laws for the proper functioning of the Society. Copies of those by-laws shall be kept in a place so that they are accessible to the members of the Society.

## **10. CHANGES TO THE CONSTITUTION:**

The Constitution may be amended by a two-thirds majority of the Committee provided that three-quarters of the Committee are present.

## **11. DISSOLUTION:**

(1) The Society may be dissolved at a General Meeting provided that at least twenty-one days written notice of the intention to dissolve the Society has been given to the members. At least two thirds of those present and voting at the General Meeting must vote in favour of the motion for Dissolution for it to be effective.

(2) Any motion for Dissolution of the Society shall provide that assets remaining after all liabilities have been met shall be transferred either to another Registered University Society, or to the Societies Syndicate.